



**ENGINEERING OPERATIONS COMMITTEE
MEETING MINUTES
OCTOBER 6, 2005 – 9:00 A.M.
MULTI-MODAL CONFERENCE ROOM**

<i>Present:</i>	L. Tibbits J. D. Culp C. Bleech	J. Polasek M. Chaput	B. J. O'Brien T. Fudaly
<i>Absent:</i>	J. Friend C. Roberts	J. W. Reincke E. Burns	M. VanPortFleet
<i>Guests:</i>	J. Townsend	S. Cook	W. Stebbins (for M. VanPortFleet)

OLD BUSINESS

1. Approval of the Minutes of the September 1, 2005, Meeting – L. Tibbits

The minutes of the September 1, 2005, meeting were approved.

2. Traffic Signal Mast Arm Poles and Mast Arms (See September 1, 2005, Meeting Minutes, Old Business, Item 2) – S. Cook

Editorial revisions were made following discussions at the September 1, 2005, meeting.

ACTION: The document is approved with minor editorial changes.

NEW BUSINESS

1. Annual Revision of the Traffic and Safety Notes – J. Townsend

The Traffic and Safety Notes serve as a supplement to other department standards, guides, manuals and specifications. Information included in other sources is not included in the Notes. They are reviewed and revised annually to reflect current department practices. As a result of this review, three notes were revised and seven new notes were added.

ACTION: Several notes require revisions and clarification. They will be resubmitted to the EOC for review and approval.

2. Freeway Signing Design, Placement and Application Guidelines – J. D. Culp

The Freeway Signing Design, Placement and Application Guidelines have been an internal Traffic and Safety document since the 1980s. Since August 2003, the guidelines have been available on the department's internal website in draft form for region and TSC comment. They have also been made available in draft form to freeways signing consultants. The revised document incorporates comments received and pulls together information from several sources. This information includes standard letter sizes for guide signs, overhead sign structure criteria, and a list of MDOT supplied signs on projects. Approval of the revised guidelines is recommended.

ACTION: The revised guidelines are approved.

(Signed Copy on File at C&T)

Brenda J. O'Brien, Secretary
Engineering Operations Committee

BJO:kar

cc:	G. J. Jeff	S. Mortel	J. Steele (FHWA)
	K. Steudle	D. Jackson	R. Brenke (ACEC)
	L. Hank	W. Tansil	G. Bukoski (MITA)
	EOC Members	D. Wresinski	R. J. Risser, Jr. (MCPA)
	Region Engineers	C. Libiran	D. Hollingsworth (MCA)
	TSC Managers	R. J. Lippert, Jr.	J. Becsey (APAM)
	Assoc. Region Engineers	T. L. Nelson	M. Newman (MAA)
	T. Kratofil	T. Phillips	C. Mills (MPA)
	M. DeLong	K. Peters	J. Murner (MRPA)
	B. Kohrman	J. Ingle	G. Naeyaert (ATSSA)
	J. Shinn	C&T Staff	